DEPARTMENT REPRESENTATIVE REPORT FORM

SPRING/FALL/WINTER

(CIRCLE ONE)

DISTRICT \_\_\_\_\_\_\_\_\_\_\_\_

DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ LOCATION \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EIN# \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AUXILIARY NUMBER\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SEND A COPY TO THE DEPARTMENT PRESIDENT AND THE DEPARTMENT SECRETARY WITHIN THREE DAYS OF THE VISIT.**

* How many District members were present? \_\_\_\_\_\_\_\_\_\_\_\_\_
* Were most District Officers present ? Yes No (circle one)
* List Auxiliaries not represented? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Was ritualistic floor work done? Yes No (circle one)
* Were District Chairman appointed? Yes No Were they prepared? Yes No
* Was the District President well prepared? Yes No (circle one)
* Did the District President hold a School of Instruction? Yes No **(Fall meeting)**
* Were new officers elected and installed? Yes No **(Spring meeting)**

Please write a brief summary of your impression of the meeting. (Was it well run, does the President and/or other officers need more mentoring? Etc)

Your evaluation will be used to help possible struggling Districts, recognize the ones who are doing well and help select the District President of the Year so please be fair and objective.

PLEASE FEEL FREE TO USE THE BACK OF THIS FORM TO WRITE YOUR SUMMARY.

Signed/Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(9/23/2022)