

NOVEMBER 2022

Hello sisters and brothers. I hope all is going well for you.

I hope officers are getting into their By-Laws and Rituals to see what is in there for them to learn and which will then enable them to mentor others.

I have been visiting our Districts recently and have enjoyed meeting you and hopefully answering your questions.

It is very important for members to know their positions and to acquaint themselves with the other positions in the auxiliary and at the District level so they will be able to fill in if needed.

Trustees you must always check the Treasurer's book, Secretary's book, check book, canceled books, bank statement, Treasurers monthly report form and any other supporting documents. You must know how important it is that you do your job. You should not be "just copying off" what the Treasurer has put on the audit form. It is up to you to make sure all monies are accounted for. You must also make sure the secretary minutes list the motions made that allow the treasurer to spend money prior to the next meeting.

Make sure you know what bills can be paid without bringing them to the meeting. These include:

- OPTIONAL – Cancer Aid and Research-\$2.00 per June 30, 2022 membership count. **SEND TO NATIONAL HEADQUARTERS.**
- Hospital – Minimum of \$1.25 per member as of June 30, 2022. **SEND TO DEPARTMENT TREASURER.**
- National Home Health and Happiness- Minimum of \$.10 to \$.25 per member as of June 30, 2022 membership count. **SEND TO DEPARTMENT TREASURER.**

See pages 23 and 24 in the yellow pages to see what you need to know to do your job efficiently.

Treasurers you must have the Treasurer's book at all meetings. You are to give the Secretary a copy of the monthly Treasurer's report and a copy of the Quarterly Audit Report.

You must also order new By-Laws and Ritual Books for the President, Secretary and Treasurer. You can order them from National.¹

The Treasurer should always have the books ready before the next month's meeting in case they get sick or have an emergency. If they can't attend the meeting the books, etc should be given to the Secretary or the President so they will be ready for the meeting.

Patriotic Instructor make sure you are helping the Conductress/Conductor set up the room. You are to be able to mentor others. Check out what your duties are by reading the By-Laws and Ritual.

Secretaries make sure you are also looking at the By-Laws and Ritual Book. Your minutes must have the required information in the first sentence. The yellow pages of the book will teach you how to write your minutes correctly. When a member makes a motion and another one seconds that motion, the minutes must reflect who, first and last name, made the motion, seconded that motion and what the motion was. Did it pass or not.

If you have any member who votes against the motion, you need to list that members first and last name. This information will take care of any questions that might arise later.

If you are meeting monthly just *"to have a meeting"* and you are not accomplishing anything except have a meeting, perhaps you need to do something about that. Make your meetings exciting and interesting. Have a guest come in and talk about a subject you need to know more of; bring in some youth and teach them how to fold a flag and write a report for Americanism; have a monthly birthday cupcake and honor those who are having a birthday that month; open your meeting according to ritual and when it comes to the place where the committee reports are reported on, close the Bible, fill out letters of concern to your local congressperson or senator and send them to them. Make out a report for the Legislative Chair. After this open the Bible and continue on with the meeting.

I know we are all getting older however if we can still breathe and we show up for the meeting, make it fun and informative.

Members, you too can order a By-Laws book at the same time the Treasurer is ordering the three, give the money for the book to her/him and then read it when it comes. I believe all of us should know where the answers are so that we make sure everything is going according to what has been printed for us to learn from.

When we mentor others we are to remember to be helpful, polite, kind and we should never bully each other. This is not to happen any more this year under my watch.

Western Conference is happening this year and will be at the Sheraton, Portland Airport in the Conference Hotel. Address is 8235 Northeast Airport Way, Portland, Oregon.

The tentative agenda has us starting on Thursday, November 3rd. Registration is from noon until 4pm. There will be vendor tables for everyone to visit.

These will be in the St. Helen's Foyer. There will also be a Hospitality Room. TBA There will also be Nostalgic Bingo in the Mt. Adams Room.

Friday, November 4th registration goes from 8am – 4pm. Free Time is from 9am – 4pm. If you are interested there will be a tour of the Columbia River Gorge with a \$50. pre-register fee. Anyone going will met outside the Main Entrance.

Joint opening will be in the St Helens room from 4pm until 5pm. Dinner will be on your own. Free time is from 5:30 pm until 10:00 pm.

Saturday, November 5 registration is from 8am until noon. There will be a joint memorial from 8am until 9am in Cascade A-B-C rooms.

Auxiliary Business Session will be in the St. Helen's room from 9am until noon. We pause for lunch noon until 1:30 pm with the Auxiliary Business meeting resuming until 4pm.

There will be a no-host cocktails social from 5:30 until 6:30pm with the banquet from 6:30 pm until 8:30 pm in the Mt. Hood A-B-C rooms. There will be a band after dinner in the Mt Hood Room.

Sunday we can all go home, safely of course. Hope to see as many members in attendance as we can. Lets make Oregon BZZZZ.

Take care all of you. Get to know your Bi-Laws and Ritual Book. Make your meetings interesting and welcoming.

If any of you have concerns, please reach out. If you have problems with me, talk to me and let me know. I am wanting to work with all of you.

Thanks for all you do for Veterans and their families.

Loyally, Debby Fawver, President
Department of Oregon VFW Auxiliary